MONROE COUNTY 4-H WEDNESDAY WEEKLY



DECEMBER 23, 2020

<u>4-H Reenrollment News</u>

Hard copy reenrollment packets were mailed to members and volunteers on Wednesday, December 9. Families have the option of enrolling via mail, email, and through the 4-H Online 2.0 system. See last week's <u>Wednesday</u> <u>Weekly</u> for full instructions.

We understand that re-enrollment looks a bit different this year, and may be confusing. Thank you for your patience as we become acclimated to the new 4-H Online database. Because staff is still working remotely, there may be a delay in updating the database with paperwork that has been mailed-in. The 4-H administrative assistant is going into the office a few times weekly to review and respond to mail, etc.

You may reach us via email any time at <u>monroe4H@cornell.edu</u>. Emails are read and responded to Monday through Friday (excepting holidays) during regular office hours (9 a.m. to 3 p.m.) You may also leave a voicemail for any 4-H staff member, though the response may be delayed. Staff information is found <u>here</u>.

Re-enrollment – MEMBERS

If you have completed the hard copy youth re-enrollment packet(s) that was sent to your family, and returned it to us, *Thank You*. Your information on 4-H Online will be updated once the information is received in the 4-H Office. If further documentation or payment is necessary, you will be notified.

If you have completed youth re-enrollment online, your documentation will be reviewed, and you will be notified if further documentation or payment are needed. You may pay enrollment fees online <u>here</u>, or may mail a check to our office. If you require assistance, please contact us at <u>monroe4H@cornell.edu</u>.

Re-enrollment – VOLUNTEERS

If you have completed the hard copy re-enrollment packet(s) that was sent to you, and returned it to us, *Thank You*. Your information on 4-H Online will be updated once the information is received in the 4-H Office. If further documentation is necessary, you will be notified.

If you have completed your re-enrollment online, your documentation will be reviewed, and you will be notified if further documentation is needed.

Enclosed with your re-enrollment packet was a personal letter detailing the forms needed this year to complete your re-enrollment. Background checks and motor vehicle record checks are rerun every three years, as policy. Sexual harassment prevention training and consent forms, such as photo release and code of conduct, are required annually. New this year is the COVID-19 assumption of risk waiver. It is a onetime requirement, but must be completed and on file for your participation in the program.

We appreciate your commitment to the Monroe County 4-H Program, and are grateful for your service.

COMPLETION OF RE-ENROLLMENT PAPERWORK IS REQUESTED BY FRIDAY, JANUARY 1, 2021.

Thank you, and best wishes for a happy, healthy new year.



Cornell Cooperative Extension | Monroe County



monroe.cce.cornell.edu monroe4H@cornell.edu (585) 753-2550

Cornell Cooperative Extension is an equal opportunity, affirmative action educator and employer.