



Cornell University

Cornell Cooperative Extension  
Monroe County

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Hello CCE-Monroe Volunteers,

I'm sure you would agree that a culture that stresses both respect and accountability is a culture that feels safe. We all want to promote and experience safety while we work and play. In an effort to ensure a safe environment for all, Cornell Cooperative Extension has implemented a new system-wide volunteer policy.

**All volunteers are required to complete the CCE Sexual Harassment Prevention Training annually.**

Your program leader/coordinator has provided the tools and instructions to assist you in completing this training. If you are unable to complete it online, you can schedule to meet with your program leader/coordinator at your convenience for an in-person training.

Thank you for your support and understanding of this new state-wide policy. If you have any concerns, please do not hesitate to reach out to your program leader/coordinator or email me ([aml355@cornell.edu](mailto:aml355@cornell.edu)). We truly appreciate your service to CCE-Monroe and the residents we serve.

Kindest Regards,  
Andrea Lista



1. Watch the 10 minute video at: <http://blogs.cornell.edu/ccevolunteertraining/required-training/>
2. Confirm participation and understanding of the expectations
3. Forward the completion email confirmation to Susan Coyle at [smc226@cornell.edu](mailto:smc226@cornell.edu)
4. Report any Sexual Harassment witnessed, experienced, or perceived.

If you need help accessing a computer to take this training or have questions, please call (585) 753-2550.