

CCE Monroe County – Master Gardener Program

Guidelines for Continuing Education

Purpose

Master Gardener volunteers support and represent Cornell Cooperative Extension, and are in a role to distribute research based information to educate the public on best practices in consumer horticulture and environmental stewardship. In order to disseminate current, factual horticultural information, Master Gardener volunteers must continue to educate themselves.

Guidelines

- Complete five (5) hours of approved continuing education (CE) each year (Oct. 1 – Sept. 30).
- Examples of continuing education are:
 - CCE-Monroe monthly MG meetings with a horticultural information focus
 - Informational sessions presented by MG Durand Community Foresters
 - Master Gardener training classes
 - Advanced Master Gardening training
 - Regional, state and international Master Gardener conferences
 - Approved university and/or community college courses
 - Arboretum and/or botanical garden seminars and conferences
 - Webinars sponsored by academic institutions
 - Approved CCE-sponsored seminars and conferences, including Gathering of Gardeners
 - Garden Club courses
- For educational events organized or hosted by entities other than county MG programs, the NYS MG program or the Cornell School of Integrative Plant Sciences, continuing education training must be **pre-approved as acceptable by the MG Coordinator**.
- Only actual instructional time may be counted toward the annual CE requirement. Travel, lunch or break times are not included in CE hours.
- Visiting botanical gardens or attending garden tours do not count as education hours.
- Hours should be recorded on the MG volunteer hour form as follows:
 - Date – Topic – Organization - # hours